

AGENDA

Meeting Title: Parent Council

Venue: Meadowburn PS

Date: Tuesday 10/09/19

Time: 1830 - 2000hrs

Attendees: Ms Campbell - HT, Mrs Doherty - DHT, Shona McCarthy-PC Chair, Gayle Don, Sam Mclean, Kirsteen Sawyers

Apologies: David Hedley, Stephanie McGowan, Tracy McMillan, Yvonne Scott

AGENDA ITEMS	DISCUSSION & AGREEMENTS	FUTURE ACTIONS	RESPONSIBLE
Review previous meeting minutes	All attendees introduced and welcomed to meeting. Previous General minutes not available for checking. YS has advised that she is no longer in a position to be able to undertake the Clerks role. SMcL will undertake minutes for this meeting.	Clerk position vacant	HT / Chair
Head Teacher Update including- 1. HMI 2. SIP 2019/20 3. Pupil/ Parent Council joint Working. 4. Evaluation of P1 full day	JC provided a verbal report. A full HMIE will be taking place for both Mainstream and Gaelic primaries as well as both nurseries from Monday 16 th September, a Care inspection will also be undertaken for the mainstream nursery. A team of twelve inspectors will be in attendance with two shadowing Headteachers (one for Gaelic, one for mainstream). One Ley member will speak with parents and children - details will be communicated directly to parents from team. Inspection will take place throughout the week from Monday afternoon until Thursday. Inspection detail was discussed. Schools will receive verbal feedback on Friday but written report will take some time. Self-evaluation is also part of the Inspection process and this will either be validated or amended accordingly. Nurseries will receive their verbal feedback on Thursday. Due to four separate areas needing to be reported upon - Mainstream school, Gaelic school, Mainstream nursery and Gaelic nursery a huge amount of work has been undertaken, in a short time frame, for the report submission on Friday 6 th September. School Improvement Plan Priorities have been detailed to parents via newsletter and on website. Target work more closely with pupil. First priority to raise attainment and achievement. Writing - focusing on		

	<p>moderating writing. Needs to be sustainable, supporting and challenging. Giglets ann an Gaidhlig - an online resource for Gaelic medium provides good books, nothing new, this is being continued. SIP objectives are more realistic and are now sustainable.</p> <p>Priority Two ensuring wellbeing, equality and inclusion. Play to learn provides a seamless transition from nursery to Primary 1 and Gaelic. Focus will be on planning and implementation of an outdoor classroom for P1/2 and C1/2. Early Level Planning formats going into both nurseries and P1 PAtHs - piloted two years ago and implemented across school and nurseries, going back to school principals, every school has its challenges and ensuring training for staff. Piloting LIAM (Lets Introduce Anxiety Management) Clinical psychologist programme, Gillian Dury heavily involved. Introducing Anxiety management Apps can be used eg to calm breathing. Thinking of bringing this to a primary setting with identified children, in an effort to try and help teach them how to deal with things.</p> <p>Priority Three Curriculum. Keeping on with digital literacy, On line learning stories (piloted last year - see saw App with a code) visible at home to parents and allowing comment, gives children much more ownership, staff were going to be trained last week P1-7, will be addressed in due course.</p> <p>Pupil Voice - Improvement Plan want pupils to be heard - Regular meetings with PC and Pupil Council. Discussion took place with attendees -. better for PC to come in during day. How good is our School - pupil friendly version. House groups forum is open among pupils with a meeting next week.</p> <p>Evaluation of P1 full days. Survey due end of November. Three questions to be asked; What worked well, Any Issues, Any examples of what school has done well. KS indicated no adverse feedback and everything really positive. Thursday and Friday first week, late start first days and afternoon play with buddies. No issues seen and it is felt that Play to Learn definitely helps transition. Email survey agreed upon for parent feedback.</p> <p>School Role currently 427 overall MS - 236 Gaelic - 85</p>	<p>PC discussion with Pupil Council</p> <p>Electronic Survey November</p>	<p>HT / Chair</p> <p>HT</p>
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	<p>MS Nursery - 84 Gaelic Nursery - 22 Working capacity for the school is being obtained. EDC Education are to provide this detail</p> <p>Four new teachers Gaelic - Mr Gurillo and Miss Graham M/Stream - Mrs Flynn & Mrs Mitchell</p> <p>Office staff - Mrs MacIntosh currently recuperating, Mrs McGregor and Mrs Sharma working extra hours to provide cover with Alison, who covers the cluster, also supporting.</p>	<p>School working capacity from EDC Education</p>	<p>HT</p>
<p>Tartan Uniform - Shona</p>	<p>Request for permission to stock tartan uniform has been made to SMcL from ID Dancewear. They had been informed by their supplier that they needed to seek permission from owner of design of tartan, in order to be able to purchase the tartan (same supplier as Baru). ID dancewear advised that this would need to be discussed by PC as they are deciding body and will be notified in due course.</p> <p>SMcA reminded members that during the exploration of the design of and supply of the tartan, undocumented discussion with Baru took place. Verbal agreement was made whereby the design would be free of unspecified charge, with Baru being the sole supplier. Their offer of also supplying free tartan ties to the then current school role was not taken up, as the school tie was to remain as is. The request from ID Dancewear has identified that the ownership of the tartan needs to be formalised. Discussion took place regarding the request and any moral / legal obligation to Baru, however, owing to the ownership of the tartan needing to be formally established as belonging to Meadowburn Primary school, this was considered the priority with further discussion regarding request to be held in due course.</p> <p>Baru advised during the design process, that the tartan could be registered by the school, this has subsequently been established to cost £70. All members agreed that this needed to be undertaken in the first instance. SMcL advised that as PTA Chair she could see no reason why this could not be met from PTA funds and JC advised that school funds could cover should there be issue with PTA. SMcA has made enquiry with weaver Martin Mills who had made the template for Baru. In order to register the tartan the thread count is required</p>	<p>SMcA to progress registration and advise CnP with update</p>	<p>SMcA</p>

	<p>along with an image, they are willing to supply this. SMcA will progress this and will also advise CnP of the position given their interest in the matter. SMcA advises Tartan Ties have been requested by Gaelic unit Choir for MOD but no update as yet.</p>		
<p>Restricted Parking notice - Sam</p>	<p>SMcL advised members of the Traffic regulations Order notification for proposed changes being displayed within library presently. Copies were not allowed to be taken of the documentation.</p> <p>The notifications are for No Waiting and No Loading 8.30am - 9.30pm and 2.30pm - 4.30pm Mondays to Fridays, affected roads are Ashfield (road opposite parking layby at entrance path) Lendale Lane, Lyne Croft, Teviot Avenue and Horndean Court, also No stopping 8.30am - 4.30pm Mondays to Fridays on Lendale Lane. The proposals simply cover the junctions at those locations with double yellow lines and the latter provides the effective legislation to deal with people stopping on the yellow zig zags.</p>	<p>HT will notify staff of proposals</p>	<p>HT</p>
<p>EDC GME Working Group Update</p> <p>School Capacity -</p> <ol style="list-style-type: none"> 1. Dining hall seating issue. 2. Concerns about places in future both primary/secondary level. 	<p>SMcA advised that Lisa O'Donnell and Jaqueline MacDonald attended working group last week re the issues with placements arising last year. 100% assurances have been made that this will not be repeated. Reassurance re statutory aspect and the need to look at how EDC can meet requirement going forward to Education committee. One appeal was successful. Bishopbriggs Academy has a maximum capacity of 220 for the school year intake.</p> <p>General discussion took place regarding other EDC secondary schools and catchments with over-subscribing to many of them.</p> <p>School Capacity - This will be emailed out when obtained with a clear maximum physical and working capacity. EDC have clear procedure with a statutory requirement of no more than 33 within a class and 25 in a composite. Needs to be realistic planning going forwards.</p> <p>HT will check the position with dining hall seating issue but believes that the children are sitting on floor by choice, this also believed to be the case by CD. There are less children in school now than in June. More children are opting for packed lunch and if weather permits packed lunch pupils can eat outside. SMcL updated members re PTA intentions with further external picnic benches and grant application. JC advised that new lunch tables are needed by the school but there is sufficient provision for all children to be properly seated at lunch. There have been some glitches with new menu whereby the new pupils have sometimes not liked their chosen option, resulting in alternatives</p>		

	<p>being provided resulting with some pupils attending later lunch, not having their desired option available, this issue should resolve.</p> <p>Graham McNeil (Resource Planning Analyst) to be invited to PC Meeting re Cala homes regarding additional children to school.</p> <p>JC detailed that some children are deferred entry and she does not know position with the placing requests, however, had all the children attended who could have, commenced in August, there could have been a team teaching situation at the school.</p> <p>SMcA advised that 99 pupils went into P1 at Glasgow Gaelic School, there is a current proposal for a new Gaelic school in EastEnd and removal of the primary from Woodend, big plans.</p>	<p>Graham McNeil (Resource Planning Analyst) to be invited to PC Meeting re Cala homes regarding additional children to school.</p>	<p>HT / Chair</p>
<p>AOB -</p> <p>1. Classroom incidents. Investigation process.</p>	<p>General Discussion took place regarding the ongoing lack of parental Engagement for the Parent Groups. New member KS welcomed to PC. Following Meet the Teacher night the digital presentation made to classes was not shown in every class room, this will be circulated on to website.</p> <p>Classroom Incidents - JC cannot discuss specifics but detailed that the general investigation process is as follows. Class Teacher or Support teacher will resolve initially, if it affects class learning Mrs Craig or Mr Dhaliwal would be contacted, if serious matter a member of the management team. A restorative approach is adopted where everyone airs their views. If pupil upset they can speak separately. Consequences are as appropriate to the situation. Where does it go if recurrent and no resolution, management with complaints procedure Stage 1, then if unsatisfied or unresolved to Stage 2.</p>	<p>Circulate digital presentation to website</p>	<p>HT</p>
<p>Date of Next Meeting</p>	<p>19th November 2019</p>		