

PTA MINUTES

Meeting Title: Meadowburn Primary School PTA Meeting

Venue: Meadowburn Primary School

Date: 23rd August 2018

Time: 7pm- 8pm

Attendees- Gayle Don, Alyson McDade, Claire Hedley, Lynn Grayson, Carol Craig, Sam McLean, Georgia Patterson, Martyn Glancy, Yaeger Major

Apologies- Fiona Munroe, Fiona Walker, Christine Robertson

AGENDA	DISCUSSIONS AND AGREEMENTS	ACTIONS
Welcome to new members	Sam is the PTA chair. The vice chair, secretary and treasurer positions are all vacant at present	PTA members to consider if they would be able to take up one of the vacant positions
2. Finance	Current balance: £8794 Cheques still to cash £3898 (Buses £1780 and Music system £2080) Remaining balance will therefore be £4895	CnP will be providing £500 when match funding comes through for part payment towards music system
3. Summer Fayre	Summer fayre profit £695.34 (this includes a £120 donation) Ideas to improve future summer fayres: Map at the front Animal man not very visible therefore think of a better place? gazebo with sides Ice-cream was a hit Bottle run was not successful but perhaps just the wrong event or wrong position as has been very successful with	

	other schools	
<p>4. PTA recruitment and new ideas</p>	<p>Need to rethink ideas for recruiting more PTA members. People can feel intimidated that they won't know anyone or that the PTA is a cliché</p> <p>Considerations to make the PTA more welcoming:</p> <p>A meet the PTA stall at future meet the teacher events (too late notice for this year)</p> <p>More interaction in the playground. Perhaps asking parents what they would like/ selecting options</p> <p>More parental involvement about the types of events they would like via survey monkey/ social media</p> <p>More use of social media e.g. twitter and face-book to advertise/ invite people to upcoming meetings/ what money has been spent on/future events etc</p> <p>50th Anniversary quiz. To consider family quiz as new parents might be concerned they will not be included/ know anyone and it is only well-established groups that will be attending so will not come if it is adult only</p> <p>Ladies night</p> <p>To consider timings of events</p> <p>A range of excellent ideas were generated:</p> <p>Family burns night- get things for free e.g. from tinnocks, haggis, irnbru etc</p> <p>Guy fawkes-fireworks night- hotdogs and mallows</p> <p>Big lottery funding-put a bid in-poll to ask what parents are looking for</p> <p>Dulux sponsorship</p> <p>Bank of Scotland</p>	<p>PTA members to consider who would like to take on the role of social media coordinator</p> <p>To survey monkey opinions. Alyson to do this</p> <p>To check whether fireworks would be a possibility e.g. health and safety etc</p>

	Supermarkets- Alyson explained it is important to speak to the correct person in order to get free things. E.g. Sharon Smart is the contact for Asda Bishopbriggs and Billy Gardener is the contact for Tesco at St Rollox	
5. CnP events	Ceilidh in October therefore PTA to avoid events around this time	To find out exact date
6 Other events	MacTuff kids-booked for Thursday of health week Ready steady read Travelling book company date to be sorted	Very positive feedback. Sponsorship returns were adversely affected by close proximity with Ready Steady Read. For due consideration to ensure sponsored events not too close. No more than one per term? To consider timings of two reading events and whether both are necessary or whether teachers select just one. MG advised limited choice of books with Ready Steady Read, although well subscribed to.
7.Discos	September disco date: Thursday 20 th September October disco Thursday 25th - David free to DJ both Alyson suggested prizes for best dressed Booker/Costco run for sweets/crisps required Drinks e.g. kwenchy cups versus water juice was discussed but no conclusion was reached.	September disco volunteers: Georgia, Sam early and late October disco volunteers: Sam Alyson will make up sweetie cones as prizes ? Gayle and Alyson will do this Lynn to do a survey monkey to ask for parent volunteers
11.Calendar	Paul photographer to do it again. To ask if he is free Tuesday 9 th October and if not Thursday 11 th October Teachers will identify two options for a theme asap and PTA will put on face book to let the parents decide Letter regarding the theme needs to go out just before the September weekend. Children will be asked to bring in costumes for Monday 8 th ? Joe to do the print run. Who is doing the graphics? Diane who organised the calendar last year is happy to meet with whoever is taking this on this year	Who will take charge of the calendar? (Sam, Gayle, Georgia) Diane happy to come and speak to whoever is organising it this year Gayle happy to help but does not want to take charge Volunteers to help with photographs in the morning: Advertisers: Georgia/Sam will contact last years' businesses. Gayle undertaking this.

	<p>Advertisers?</p> <p>Discussed proof reading/ timings of getting everything turned around more efficiently this year.</p>	<p>Mr Glancy will make sure turn around is quicker and proof reading is carried out by at least 2-3 pairs of eyes</p>
Christmas Fayre	<p>Discussed Saturday 1st of December as a potential date</p>	<p>Claire to contact last years' stall holders to see if they are free</p> <p>Date amended to 24th November owing to too many fayres locally on 1st.</p>
AOCB	<p>Alea Casino fundraising idea</p> <p>Stairs at trim trail</p>	<p>Mr Glancy to ask Miss Campbell about this</p> <p>Mr Glancy in discussion with the council about this. Might need to be removed changed altogether</p> <p>Next meeting date:27/09/18</p>