

## **PTA MINUTES**

**Meeting Title:** Meadowburn Primary School PTA Meeting

**Venue:** Online

**Date:** Wednesday 19 November 2025, 6.45pm

**Attendees-** Joanna Robertson, Mrs Doherty, Rona Cargill, Fiona Munro, Siobhan Docherty, Sarah McLellan, Lorraine Crooks, Kelly MacDonald. Fiona Walker

**Apologies -** Louise Parsons, Mags Sproat

AGENDA	DISCUSSIONS AND AGREEMENTS	ACTIONS
1. <b>Minutes</b>	Previous minutes agreed	
2. <b>Funds</b>	Current total £4000 approximately	
3. <b>Lets</b>	<ul style="list-style-type: none"><li>• Access from 3.30pm on Friday 28<sup>th</sup> Nov</li><li>• Gaelic classroom from 6.30pm</li></ul>	
4. <b>Halloween Disco</b>	<ul style="list-style-type: none"><li>• PVG worked well, all went well</li><li>• 3 parents stayed, 1 went home</li><li>• Attendance – 101 p1-3 and 147 for p4-7</li><li>• We've been asked to organise Halal sweets for the next disco</li></ul>	
5. <b>Calendars</b>	<ul style="list-style-type: none"><li>• Delivered to school</li><li>• 131 down last on last year 181 , still profiting , decent money earner , profit £1370</li><li>• A big thankyou to Iain MacDonald for designing</li></ul>	<ul style="list-style-type: none"><li>• LC will organise distribution with the office</li></ul>

	and producing these	
<b>6. Hampers</b>	<ul style="list-style-type: none"> <li>Tickets out</li> </ul>	<ul style="list-style-type: none"> <li>Reminder to be sent out about raffle / teddies/ fayre</li> </ul>
<b>7. Festive Family Fun Day</b>	<ul style="list-style-type: none"> <li>Only 3 slots short but should be manageable with teacher support</li> <li>Games – pay 50p or £1 . win pick and mix sweets Stock in cupboards for prizes but also to purchase additional sweets, sweets for participation and winning</li> <li>Stall holders (external)3 at the moment , wreaths, pamper boxes, t shirts</li> <li>Grotto – present is colour in mugs, hot choc, xmas sweet , cookies and we have vegan / gluten free / dairy free option - highlighted at sign in desk. 40 minute stints for elves, volunteers – 17 Purchased new back drops and tree decs</li> <li>Facepainting - supplies required , facepainting will be in one of the rooms</li> <li>Teddies and tombola in main hall, same as last year, but try and manage queues</li> <li>Using leftover crafts from last year but will buy pens, and we need scissors</li> <li>Scavenger hunt photos underway</li> </ul>	<ul style="list-style-type: none"> <li>SD will contact stall holder who's offering magic snow</li> <li>SD to get sweets for prizes Café, cups etc</li> <li>KM will order face paint supplies</li> <li>School to supply scissors and sounds system</li> <li>LC will investigate a different option for hot chocolate</li> </ul>
<b>8. Quiz Night</b>	<ul style="list-style-type: none"> <li>JR printed out 60 quiz tickets, can sell with raffle tickets £10</li> </ul>	<ul style="list-style-type: none"> <li>Highlight this in whatsapp message</li> </ul>
<b>9. Next Meeting</b>	<b>14/1/25</b>	