

PTA MINUTES

Meeting Title: Meadowburn Primary School PTA Meeting

Venue: Online

Date: Wednesday 5th February 2025

Time: 6.30pm – 7.40pm

Attendees- Mrs Doherty, Joanna Robertson, Gayle Don, Siobhan Docherty Kelly Macdonald, Mags Sproat, Rauri Cannon

Apologies - Sarah McLellan, Fiona Walker, Fiona Munro, Rona Cargill, Lorraine Crooks

AGENDA	DISCUSSIONS AND AGREEMENTS	ACTIONS
1. Minutes	Previous minutes circulated via e-mail	Mrs Doherty to upload to school website.
2. Hall Lets	Let confirmation for Disco Night from Gayle Don 28/02/2025 1830hrs – 0000hrs Cost £124.17	Lorraine Crooks to arrange payment for let when invoiced.
3. Financial	Balance of account £9473.11 (£380 deduction pending for P7 Leavers Hoodies)	
4. Upcoming Events	DISCO 13/02/2025 DJ has agreed to play some elimination games. Mrs Doherty suggested a sing off which was very popular previously. Joanna advised no volunteers have come forward for the senior disco.	Joanna Robertson to draft a further email requesting volunteers for second disco. Mrs Doherty to circulate email. Gayle Don to purchase sweets, crisps and juice for disco. To buy 2 boxes of Maoam for each disco as prizes for games.

<p>BINGO 28/02/2025</p> <ul style="list-style-type: none"> • Volunteers for set up from 6.30pm • Can we use a laptop connected to the projector to have a bingo calling app set up, so people can look at the screen to check numbers, as it could be loud in the hall and difficult to hear. • Stage set up to display prizes? • Prizes - set budget, get feedback on suggestions already made on slack. • Additional income - 100 squares board? Or Lucky Cards - sell playing card for £1 at entrance, everyone playing stands, then someone with a duplicate set of cards call out the card names, you have to sit down if matches. The last person standing wins half the money made from selling the cards <p>TUCK SHOP</p> <p>Mrs Doherty is happy to have a tuck shop after school on perhaps Friday 21st March would require one weeks' notice. No purchase of any additional sweets to be made. Use Haribo for school disco.</p> <p>WELCOME PACKS</p> <p>P1 induction day is usually early May. There are some things left over from last year's bags in the PTA stock cupboard. Budget £4 per bag.</p> <p>SUMMER EVENT</p>	<p>Mrs Doherty will chase up distribution of order forms from school this week to ensure they are sent home with the children.</p> <p>Rauri Cannon to attend school to test AV equipment. On the evening his partner will be his assistant and he will not require anything else.</p> <p>Mrs Doherty to arrange stage set up – 6 blocks</p> <p>Rona Cargill has spoken with Alastair Crawford who will attend to set up lighting.</p> <p>Prizes Joanna Robertson to arrange purchase of inflatables PTA members to donate alcohol for bucket of booze Mags Sproat happy to donate Ted Baker toiletries set Haris Gin Gift Set which was donated for the Christmas Hampers to be used.</p> <p>Additional Income Stand up bingo / stand up raffle</p> <p>Mrs Doherty to confirm number of admissions to P1 Kelly McDonald and Siobhan Docherty to make up bags.</p>
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	<p>- What/when?</p> <p>- Summer Disco? – Thursday 12th June or ask parents/kids if they want something else (colour run) or a Gladiators-themed fun day in the hall - Ninja inflatables games (Bungee run, Duel, Batak) plus maybe a DIY obstacle course.</p> <p>Mrs Doherty asked about earlier suggestion of dropping the Christmas event in favour of a summer event? Siobhan suggested a colour run which Joanna said she has seen on PTA adverts and it looks simple and easy to organise. Mrs Doherty reminded PTA that inflatables can no longer be placed on the pitch as they cannot be anchored to the surface. Joanna suggested adding an obstacle course to the colour run...Mrs Doherty asked if it would be very short in duration and Joanna advised that we would need something else too like a home baking stall. We would charge to participate in the run and also for extra bags of colour. Mrs Doherty questioned re safety and Joanna stated that if purchased from an approved PTA supplier it is safe if it gets in the eyes, we could also suggest swimming goggles or sunglasses.</p> <p>LEAVERS PARTY</p> <p>Possibly Tuesday 24th June 2025.</p>	<p>Joanna Robertson to survey parents and gauge interest and preferred event.</p> <p>Mrs Doherty to confirm date of Leavers Church Service.</p>
5.	<p>INCOME & SPENDING</p> <p>ASDA cashpot funds are due to be credited to the PTA in March.</p> <p>School update on requests – Mrs Doherty has a list of STEM equipment requested by the school.</p> <p>Joanna advised that our budget is £2900, assuming we</p>	<p>Mrs Doherty to forward links of requested items to Joanna Robertson.</p> <p>MAKEDO kits total £1274 and Mrs Doherty was given the go ahead to order.</p> <p>SPHERO hopefully to be approved at the next PTA meeting.</p>

	<p>make £600 at the Bingo night.</p> <p>School have requested 1 MAKEDO kit per class at a cost of £98 per kit, 13 in total required.</p> <p>A SPHERO indy-class set at £1050</p> <p>A SPHERO bolt charging dock at £700</p> <p><u>School Buses</u> – idea of costs for this year?</p> <p>Last year the cost was £2700 and an additional £650 for the P7 bus to Ardmay.</p>	
6. AOB	<p>Cost of School Day</p> <p>Gayle advised that at the recent Parent Council meeting feedback from a cost of the school day meeting held at school and including pupils suggested that we could perhaps have a donation as an entry fee for the disco rather than a fixed cost. The PC meeting was advised that as all profits are to benefit the children this would not be feasible.</p> <p>Grant for Nature Work</p> <p>Joanna Robertson stated that a parent had spoken to her about a grant for Nature Work within the school. Mrs Doherty has spoken about this with Miss Campbell and when the garden committee is up and running in the netter weather they will make a video for submitting with future applications.</p>	
7. Next Meeting	Next meeting Wednesday 30th April 2025	