

Duty of Candour Annual Report



Sgoil Araich Innis an Uillt/Meadowburn Gaelic Early Years Centre

The Duty of Candour underpins the Scottish Government's commitment to openness and learning which is vital to the provision of the safe, effective and person-centred health and social care.

A Duty of Candour procedure should be followed when an unexpected or unintended incident has occurred, where the incident results in:

- Someone has died
- Someone has permanently less bodily, sensory, motor, physiologic or intellectual functions
- Someone's treatment has increased because of harm
- The structure of someone's body changes because of harm
- Someone's life expectancy becomes shorter because of harm
- Someone's sensory, motor or intellectual functions is impaired for 28 days or more
- Someone experienced pain or psychological harm for 28 days or more
- A person needed health treatment in order to prevent them dying
- A person needing health treatment in order to prevent other injuries

About Meadowburn Gaelic EYC:

- Local authority centre with the registered capacity for 27 of children at any one time.
- Linked to Meadowburn Primary School.
- Term-time Day care of children provided between the hours of 9am and 3pm.
- 5 Early Years staff. (EYs Teacher, 3 EYWs and 2 x EYSWs (part-time))

Procedures to follow in the case of an Incident where duty of candour would be actioned:

- All incidents reported to HT and local authority
- Reported as necessary to Care Inspectorate and EDC Health & Safety
- Review of incident with involved staff
- Risk assessment carried out
- Adaptations carried out when necessary
- Wellbeing Support available for staff affected by incident
- Supports offered to children and families affected by incident

1. How many incidents have occurred to which the Duty of Candour applies?

There have been 0 incidents between January 2024 and January 2025 to which Duty of Candour has applied.

2. If so, have the correct persons been notified?

N/A

Duty of Candour produced on: January 2025

Created by: Jennifer Campbell, Head Teacher

To be reviewed on: January 2026