**Duty of Candour Annual Report**

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**Sgoil Araich Innis an Uillt/Meadowburn Gaelic Early Years Centre**

*The Duty of Candour underpins the Scottish Government’s commitment to openness*

*and learning which is vital to the provision of the safe, effective and person-centred health and social care.*

A Duty of Candour procedure should be followed when an unexpected or unintended incident has occurred, where the incident results in:

* Someone has died
* Someone has permanently less bodily, sensory, motor, physiologic or intellectual functions
* Someone’s treatment has increased because of harm
* The structure of someone’s body changes because of harm
* Someone’s life expectancy becomes shorter because of harm
* Someone’s sensory, motor or intellectual functions is impaired for 28 days or more
* Someone experienced pain or psychological harm for 28 days or more
* A person needed health treatment in order to prevent them dying
* A person needing health treatment in order to prevent other injuries

**About Meadowburn Gaelic EYC:**

* Local authority centre with the registered capacity for 27ofchildren at any one time.
* Linked to Meadowburn Primary School.
* Term-time Day care of children provided between the hours of 9am and 3pm.
* 5 Early Years staff. (EYs Teacher, 3 EYWs and 2 x EYSWs (part-time)

**Procedures to follow in the case of an Incident where duty of candour would be actioned:**

* All incidents reported to HT and local authority
* Reported as necessary to Care Inspectorate and EDC Health & Safety
* Review of incident with involved staff
* Risk assessment carried out
* Adaptations carried out when necessary
* Wellbeing Support available for staff affected by incident
* Supports offered to children and families affected by incident

**1. How many incidents have occurred to which the Duty of Candour applies?**

There have been 0incidents between January 2024 and January 2025 to which Duty

of Candour has applied.

**2. If so, have the correct persons been notified?**

N/A

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