

Meadowburn Early Years Centre



Duty of Candour Annual Report

The Duty of Candour underpins the Scottish Government's commitment to openness and learning which is vital to the provision of the safe, effective and person-centred health and social care.

A Duty of Candour procedure should be followed when an unexpected or unintended incident has occurred, where the incident results in;

- The death of a person
- Severe harm to a person
- Emergency treatment from a health professional

About Meadowburn Early Years Centre

- Local authority centre with the registered capacity for 64 children at any one time.
- Linked to Meadowburn Primary School
- Day care of children provided between the hours of 8am and 6pm.
- 20 Early Years Centre staff

Procedures to follow in the case of an Incident where duty of candour would be actioned

- All incidents reported to DHoC/HT
- Reported as necessary to Care Inspectorate and EDC Health & Safety
- Review of incident with involved staff
- Risk assessment carried out
- Adaptations carried out when necessary
- Wellbeing Support available for staff affected by incident
- Supports offered to children and families affected by incident

1. How many incidents have occurred to which the Duty of Candour applies?

There has been 1 incident between January 2022 and January 2023 to which Duty of Candour has applied.

2. If so, have the correct persons been notified?

Yes, all procedures have been followed and necessary actions taken.

This information will be displayed on Nursery Website

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