

PTA MINUTES

Meeting Title: Meadowburn Primary School PTA Meeting

Venue: Online

Date: Wednesday 18th January 2023

Time: 6.30pm – 8.00pm

Attendees- Mrs Doherty, Joanna Robertson, Gayle Don, Fiona Walker, Sarah McLellan, Kelly MacDonald, Fiona Munro, Grace Mair

Apologies - Lianne Devine, Mags Sproat, Siobhan Docherty, Siobhan McGuire

AGENDA	DISCUSSIONS AND AGREEMENTS	ACTIONS
1. Minutes	Previous minutes circulated via e-mail and accepted as an accurate record.	Mrs Doherty to upload to school website.
2. Finances	Balance of account £10169.42, Fiona Walker advised that we had today paid for 2 interactive whiteboards at a cost of £3290 leaving £6879.42	
3. Quiz Night	<p>Garry Spence has confirmed that he is still available. He had a query about access for the PA Equipment, Mrs Doherty has checked and it can be dropped off on Thursday night after 6, but as close to 6 as possible and can be uplifted after 9 on Monday morning. Sunday access to school is not possible.</p> <p>Mrs Doherty supplied the contact details for the janitor which can be forwarded to Garry Spence.</p> <p>Queries arising</p> <ul style="list-style-type: none"> - Who will compile the quiz questions? - Who will mark the quiz? - What will the timetable of the evening be? <p>Prizes</p>	<p>Joanna Robertson to post poster on Parents' facebook Group</p> <p>Mrs Doherty to send out Groupcall advising Parents of event & ascertain number of tickets required for teaching staff</p> <p>Lianne Devine to print tickets and set aside PTA & teaching staff tickets</p> <p>Gayle Don to email list of questions to Garry Spence and response re access to school query</p> <p>Tickets will be sold in the playground</p> <p>Mon & Tues – Sarah</p> <p>Wed – Joanna</p>

	<p>Raffle tickets will be sold at a cost of £5 per strip</p> <p>A main prize was discussed with suggestions being a hamper of food and drinks</p> <p>So far we have</p> <p>Lunch with wine at La Vita – Fiona M</p> <p>3 month membership at Anytime Fitness – Gayle</p> <p>Hairdressing Voucher & Shampoo Set – Sarah</p> <p>Funds raised from last quiz were approx £4000 but £1000 of this was a donation</p> <p>Glow Sticks to be left on tables</p>	<p>Thurs – Gayle</p> <p>Fri – Fiona M</p> <p>Mrs Doherty to check number of chairs available in school</p> <p>To approach local businesses seeking donations for raffle</p> <p>Foodwulf & Taste – Gayle</p> <p>Caulders, The Avenue & Mahoneys – Fiona W</p> <p>Mrs Doherty will ask her sister who runs a beauty salon if she can donate a prize</p> <p>Any other place the team can think of</p>
<p>4. Upcoming Events</p>	<p>To be discussed at next meeting</p>	
<p>5. Next Meeting</p>	<p>To be confirmed</p>	<p>Teams</p>