

PTA MINUTES

Meeting Title: Meadowburn Primary School PTA Meeting

Venue: Microsoft Teams Meeting

Date: 20th April 2022

ime: 6.30pm – 7.55pm

Attendees- Mrs Doherty, Joanna Robertson, Gayle Don, Fiona Walker, Lianne Devine, Grace Mair, Kelly MacDonald, Fiona Munro, Mags Sproat

Apologies-

AGENDA	DISCUSSIONS AND AGREEMENTS	ACTIONS
1. Minutes	Previous minutes circulated via e-mail and accepted as an accurate record.	Mrs Doherty to upload to school website.
2. Vacancies	The position of vice chair is still vacant.	
3. Financial	Balance of account £6917.40 after paying swimming lessons and including income from the Easter competition.	
4. Feedback from Easter Competition	Profit of £198. From Mrs Doherty, it was well received by the children who seemed to enjoy it.	

<p>5. Upcoming Events</p>	<p><u>Dress Down Day 29/04</u></p> <p><u>Break the Rules Day 29/05</u> Mrs Doherty has discussed the day with staff and following their feedback the undernoted list of possible rule breaks is agreed.</p> <ul style="list-style-type: none"> • Dress up / dress down • Allowed to wear temporary tattoos • Crazy Hair • Nail polish allowed • Diluting juice allowed in water bottle • Eat a snack in class • Bring a cushion to sit on or sit where you like • Listen to music while working or play a noisy game • Miss a lesson and do an alternative activity • Bring a toy (not electronic) to school <p><u>P7 Leavers Party 21/06</u> Agreed budget £1000 for P7s to include Year books @ £367 for 62 Group photo taken on night to be included in year book Party £200 inflatable, £235 for food and drink Slip & Slide donated by B&Q last time DJ required</p> <p><u>School Disco 16/06</u> Mrs Doherty confirmed that it should be in order to hold a disco in the school hall this term.</p>	<p>Mrs Doherty – send email reminder to parents</p> <p>Joanna Robertson – organise poster with Debbie Crawford</p> <p>Fiona Walker, Fiona Munro & Lianne Devine have a planning sub group and will try to visit the P7s to discuss their options and preferences for their party.</p> <p>Arrange donation of ice lollies on night of party with Asda</p> <p>Gayle Don – contact David Hedley and see if he is available to do this.</p> <p>Gayle Don – confirm with EDC Letting that we can apply for lets and if so secure Thursday 16/6 for the disco.</p> <p>Gayle Don – Restock food & drinks for disco</p> <p>Gayle Don – Contact David Hedley to see if he would be willing to DJ</p> <p>Survey monkey to be set up to gather parent volunteers.</p> <p>£3 entry per child</p>

	<p><u>P1 -6 School Trips 2022</u> Cost of buses for trips £2100</p>	<p>Fiona Walker - £150 required for float</p> <p>Advertise for volunteers to DJ at future events</p> <p>PTA agrees £1000 contribution towards total cost.</p>
6. Newsletter	<p>Joanna voiced her intention to put together a newsletter and asked for ideas for inclusion in it.</p> <ul style="list-style-type: none"> • Include our expenditure & costs in order that people can see what the PTA actually funds. • Issue a survey to see what parents would like to see the money spent on within the school • Appeal for new members / DJ 	<p>Joanna Robertson to compile, Gayle Don has agreed to assist, proof read as required.</p>
7. AOB	<p><u>Small Lotteries Licence</u> Gayle Don advised that it is due for renewal on 01/06/2022. The cost last year was £20.</p> <p><u>Annual General Meeting</u> If possible, to be held in school hall after the Parent Council meeting.</p>	
8. Next Meeting	Wednesday 18th May 2022 @1830hrs	Microsoft teams