

## PTA MINUTES

**Meeting Title:** Meadowburn Primary School PTA Meeting

**Venue:** Microsoft Teams Meeting

**Date:** 23rd September 2020

**Time:** 7pm – 8.30pm

**Attendees-** Mrs Doherty, Claire Hedley, Gayle Don, Sam McLean, Tracey MacMillan, Susan Lang

**Apologies-** Tola Saka, Alasdair Crawford, Alyson McDade, Lyndsey McAlorum

| AGENDA                       | DISCUSSIONS AND AGREEMENTS   | ACTIONS   |
|------------------------------|--|---|
| 1. <b>Minutes</b>            | Previous minutes and AGM minutes circulated via e-mail and accepted as an accurate record.                         | <b>Mrs Doherty to upload to school website.</b> |
| 2. <b>Finance</b>            | <b>Balance</b> currently £10106.80   |   |
| 3. <b>Forthcoming Events</b> | <i>Curtailed due to the ongoing Covid situation.</i><br>Christmas Fayre<br>Matchbox Challenge (hopefully Nov 2021) |   |
| 4. <b>Fundraising</b>        | <b><u>Ready Steady Read</u></b> –  | <b>Mrs Doherty to proceed</b>                   |

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|                       | <p><b><u>Calendar</u></b> – 144 sales so far. 9 out of 13 advertisers have paid invoices for this year and all monies from last year have now been collected.</p> <p>Costs –</p> <p>£367 for 200 calendars – possibly order 150 so will reduce</p> <p>£150 for drone photographer (less £60 for his advertisement)</p> <p>So far £1257 profit</p> <p><b><u>40<sup>th</sup> Anniversary of West Highland Way</u></b> – revisit in 2021</p> <p><b><u>Grants</u></b></p> <p>Meadowburn PTA has been awarded £200 from Bishopbriggs Community Council</p> <p><b><u>Go Fund Me Page</u></b></p> <p><b><u>Tea Towels</u></b></p> <p><b><u>Tesco Bags of Help</u></b> – Update from Susan, applications have to be for a specific project and there is a 12-18 month wait to see if your application to take part has been successful. Detail costs and budget, this could tie in with the Outdoor Learning space? Learning though Landscapes have been in touch with the P1 teachers but not much further is known at present.</p> <p><b><u>100 Club</u></b> – possibly run in January/February</p> | <p><b>Alyson McDade to update at next meeting</b></p> <p><b>Alyson McDade to update at next meeting</b></p> |
| <p><b>5. AOCB</b></p> | <p><b><u>PVG Disclosures</u></b> – nothing to be submitted until restrictions are lifted.</p> <p><b><u>School Requests</u></b> – Christmas Parties will be held in class this year and the school would like to give each child a quality Christmas Craft to make and take home on the day.</p>   | <p><b>£1000 agreed donation to school for crafts and party contribution</b></p>                             |

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|                                    | <p>Mrs Doherty also enquired if we knew of anyone who could make a Santa video to be played for the infant department as they usually get a visit from Santa</p> <p><b>Outdoor Learning</b> – discussion took place regarding this, presently unable to progress until school in position to advise what is desired and where.</p> <p><b>Trim Trail</b> – Sam McLean advised that the issue of maintenance has been lodged as an annual agenda item for the Parent Council, to check and keep on top of.</p> <p><b>Murals</b> – Mrs Doherty e-mailed Hannah The Art School student who has advised they can carry out the work on a textured wall. Her colleague is away on a work placement at the moment and we could look to begin around march 2021 if possible.</p> <p><b>Outdoor Space</b> – Thanks to The Hedley Family for fixing the bench and space around it at the entrance to the school surrounding Diane’s tree.</p> <p><b>PTA membership</b> – Discussion took place in respect of the declining numbers of active PTA members. Of the five parent attendees at tonight’s meeting, two will be leaving this academic year. A concerted effort will need to be made to encourage new membership, even in COVID times in order to secure PTA going forwards. To be discussed further next year.</p> | <p><b>Enquiries with Fiona Munro re the possibility of her husband being able to do this.</b></p> <p><b>Mrs Doherty and P1 teachers to get back to PTA on this.</b></p> <p><b>Some more stones required and plaque to be affixed to bench</b></p> <p><b>All PTA members to think of manner to encourage new membership.</b></p> |
| <p><b>6. Next meeting Date</b></p> | <p>Monday 25<sup>th</sup> January 2021 tba</p>  | <p><b>Microsoft Teams Meeting</b></p>   |