

## PTA MINUTES

**Meeting Title:** Meadowburn Primary School PTA Meeting

**Venue:** Microsoft Teams Meeting

**Date:** 21<sup>st</sup> September 2020

**Time:** 7pm – 8.30pm

**Attendees-** Mrs Doherty, Lyndsey McAlorum, Gayle Don, Sam McLean, Alyson McDade, Tracey MacMillan, Susan Lang

**Apologies-** Claire Hedley, Tola Saka, Alasdair Crawford

AGENDA	DISCUSSIONS AND AGREEMENTS	ACTIONS
1. <b>Minutes</b>	Previous minutes and AGM minutes circulated via e-mail and accepted as an accurate record.	<b>Mrs Doherty to upload to school website.</b>
2. <b>Finance</b>	<b>Balance</b> currently £8727.00  Reimbursement previously agreed to Mr McDade for ground fixing kits re picnic benches – Alyson McDade says they are not looking for any reimbursement and donated the cost – thanks given.	
3. <b>Forthcoming Events</b>	Normally at this time of year planning would be in full swing for the undernoted events. Sadly, due to the ongoing Covid situation none of these events can proceed.  Discos – September and October Discos  Christmas Fayre  Matchbox Challenge	
4. <b>Fundraising</b>	<b>Ready Steady Read</b> – Laura from Usborne Books is ready to proceed with this year's event and is awaiting	<b>Mrs Doherty to contact Laura</b>

contact from the school. Mrs Doherty advised that the books from this year's campaign have been ordered and they are awaiting delivery.

**Calendar** – Sam McLean has made enquiries re drone photography and asked if teachers could position the children who are in composite classes by year group which would allow year groups to be photoshopped together. Suggestion that class teachers could possibly take photographs if drone is not allowed.

Discussions were had around a photographer coming to the school to take shots outdoors but this would not be allowed.

Cashless payments would be a preferred option for sale of the calendars and the school would be able to distribute the product following a period of 72 hours quarantine.

**Christmas Hampers** – Mrs Doherty confirmed that this would not be able to go ahead at the moment, if the situation improves, we could seek to do this at another time of year. Sam advised that she has renewed the licence for sale of raffle tickets at a cost of £20

**40<sup>th</sup> Anniversary of West Highland Way** – suggestion from parent of a sponsored walk covering the distance of the West Highland Way between classes. The Way celebrates its 40<sup>th</sup> Anniversary this year. Given the announcement from school of the Fundraising marathon the school is participating in this has been shelved meantime.

**Go Fund Me Page** - Alyson McDade suggested opening a Go Fund Me page on behalf of the PTA asking for donations due to the fact we cannot hold any fundraising events at this time. Susan Lang suggested using a film montage of what the PTA funds are spent on to show parents how their children benefit. Discussion of a possible link of the Go Fund Me with the West Highland Way walk emphasizing these funds are for the school not charity.

**Christmas Mugs** – suggestion that the children design and we produce mugs for sale to raise funds. This year's

**Mrs Doherty to confirm that drone photography can be used within the school and Sam McLean to proceed once confirmation has been received.**

**Alyson McDade to check out set up of Go Fund Me Page.**

**Mrs Doherty to discuss with Miss Campbell viability of class teachers supporting West Highland Way walk.**

	<p>Christmas Card order also includes the option of the child's individual design on a mug – no point in PTA pursuing further.</p> <p><b>Tea Towels</b> - Tea Towels with self portrait of all pupils was sold by the PTA some years ago and from memory Sam McLean says it was not a profitable venture.</p> <p><b>Christmas Crafts</b> – class enterprise suggestion. Children produce their own Christmas craft for sale.</p>	<p><b>Alyson McDade to check costing and viability.</b></p> <p><b>Mrs Doherty to check, unsure if products other than paper can leave the school premises.</b></p>
<p><b>5. AOCB</b></p>	<p><b>PVG Disclosures</b> – How many are still outstanding?</p> <p><b>Academy Ties</b> – Sam Mclean advised she has ordered 100 Bishopbriggs Academy ties from ID Dancewear which are due for delivery in October, there are approximately 13 in stock in the PTA cupboard plus 1 tie from Glasgow Gaelic School.</p> <p><b>School Requests</b> – None</p> <p><b>Outdoor Learning</b> – P1 teachers have compiled a list of ideas and images. There was a suggestion that B &amp; Q donate leftover stock to the local community for projects. Sam McLean visited Strathblane Primary School who have a Parent/Teacher/Pupil working group set up for their outdoor learning area. This is likely to be a project for next year when the weather improves. Tracy MacMillan advised that Glasgow City Council hold a number of sculptures in storage which have been commissioned for events around the city and are no longer in use. They loan or give them to community projects.</p> <p><b>Parental Request</b> – A P1 parent has requested mats or cushions for the P1 pupils to use. Mrs Doherty says the P1s spend very little time sitting or kneeling on the floor as they are engaged in play and learning but she will check.</p> <p><b>Parental Request</b> – An e-mail has been received asking if the school can book Operation Play Outdoors who come to school and take play sessions for the kids. Obviously due to the situation this is not possible at the</p>	<p><b>Mrs Doherty to check.</b></p> <p><b>Tracy MacMillan to investigate Glasgow City Sculptures</b></p> <p><b>Mrs Doherty to check with P1 teachers if they would be required.</b></p>

	<p>moment.</p> <p><b>Trim Trail</b> – Sam McLean advised that the reply to her FOI request revealed that there has been no progression of works. Meadowburn Parent Council have to be advised of ongoing maintenance &amp; follow up with school &amp; EDC</p> <p><b>Playground Markings</b> – The playground markings have been completed at a cost of £2175. Mrs Doherty advised that the children have really enjoyed them since school returned and are engaging well with them.</p> <p><b>Murals</b> – The Art School students have sent through 4 sample murals for approval. They will be in Glasgow for the next year and will be available to do the work for us. Unfortunately no preparation was able to be done due to the covid situation and the girls have now asked for the walls to be sanded which is likely to be impossible. If they are able to do the 4 murals for a cost of £750 then we would like to proceed with 4 rather than 3.</p>	<p><b>Sam McLean to liaise with Parent Council</b></p>
<p><b>6. Next meeting Date</b></p>	<p>26<sup>th</sup> October 2020</p>	<p><b>Microsoft Teams Meeting</b></p>